

# AGENDA

## Membership of LICENSING COMMITTEE

**Councillors:**

Robert Gledhill (Chair)

John Purkiss (Vice Chair)

Eddie Hardiman, Pauline Tolson, Barry Johnson, Tunde Ojetola, Charles Curtis, Barrie Lawrence, Phil Smith, Peter Harris, Sue Gray

**Substitutes:**

John Cowell, Barry Palmer, Cathy Kent, Tony Fish, Gerard Rice  
Neil Rockliffe, Stephen Veryard

**Meeting: EXTRAORDINARY LICENSING  
COMMITTEE**

**Date: TUESDAY 17 NOVEMBER 2009**

**Time: 7.00 P.M.**

**Venue: COMMITTEE ROOM 2**

# DECLARATION OF INTERESTS

Members must declare any **personal or prejudicial interests** they have in a matter on the agenda. They should declare the interest at the appropriate point on the agenda at the start of the meeting or as soon as it becomes apparent that they have an interest.

- All interests must be declared at every meeting where the interest arises;
- Members should give sufficient detail to identify the interest. For example: "this application relates to land which borders property owned by a friend of mine";
- The existence and nature of a prejudicial interest must be declared before the Member withdraws from the meeting;
- Even if the interest is shown in the register of interests, it must be declared at meetings where matters affecting that interest are discussed;
- There are certain kinds of interests (for example membership of another public authority or a body to which a member has been appointed by the Council) which can become prejudicial interests in some circumstances. You have to consider all the surrounding circumstances and additional factors present which might make the interest a prejudicial one. Members are strongly advised to seek advice from the Monitoring Officer or one of her representatives well in advance of the meeting.
- The nature of interests will be recorded. For example: "Councillor X declared a personal interest in item 3 which relates to land that borders his friend's house."
- If in doubt, Members are strongly advised to seek advice from the Monitoring Officer or one of her representatives well in advance of the meeting.

## Overview and scrutiny and joint committees

Members with prejudicial interests may take part in Overview and Scrutiny committees and joint committees provided the following two conditions are met:

- i. the Committee is acting in an advisory or consultative (rather than decision-making) capacity; and
- ii. the interest is not of a financial nature.

Members are also not permitted to take part in the scrutiny of decisions taken by committees of which they are members (other than to answer questions or give evidence).

-----tear off here-----

## \*DECLARATION OF PERSONAL/PREJUDICIAL INTEREST

Meeting: \_\_\_\_\_

Date: \_\_\_\_\_

Agenda Item No(s): \_\_\_\_\_

Nature of interest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name:  
(Print) \_\_\_\_\_

Signature: \_\_\_\_\_

\* Please delete as appropriate

**Meeting: EXTRAORDINARY LICENSING COMMITTEE**

**Date:** Tuesday 17 November 2009

**Time:** 7.00 p.m.

**Venue:** Committee Room 2

## **A G E N D A**

- 1. Apologies for absence**
- 2. To approve as a correct record the minutes of the Licensing Committee held on 6 October 2009. (Page 3)**
- 3. To receive additional items that the Chair is of the opinion should be considered as a matter of urgency.**
- 4. Declarations of interest**

You have a **personal interest** in any business of your authority where it relates to or is likely to affect: a) an interest that you must **register**; b) an interest that is not on your register but where the well-being or financial position of you, members of your family or people with whom you have a close association, is likely to be affected by the business of your authority more than it would affect the majority of inhabitants of the ward affected by the decision or inhabitants of the Authority's area (in all other cases).

If you declare a personal interest you can remain in the meeting, speak and vote on the matter, unless your personal interest is also a **prejudicial interest**.

Your personal interest will also be a **prejudicial interest** in a matter if all of the following conditions are met: a) the matter does not fall within an **exempt** category (as set out in paragraph 10 (2) (c) of the Code of Conduct); b) the matter affects your **financial interests** or relates to a **licensing or regulatory matter**; c) a member of the public, who knows the relevant facts, would **reasonably think your personal interest is so significant** that it is likely to prejudice your judgement of the public interest

Please refer to the guidance given on declaring interests, detailed on the inside cover. A full, detailed explanation is available in the Standards Board for England Code of Conduct (Guide for Members) May 2007.

### **5. The Licensing Act 2003 – New Procedure for Minor Variations**

Members are to be informed of amendments to the Licensing Act 2003 and are requested to recommend changes to the scheme of delegation. (Page 5)

**6. The Licensing Act 2003 – Supervision of Alcohol Sales in Community Premises**

Members are to be informed of changes to the Licensing Act 2003 whereby church halls and community premises no longer require a designated premises supervisor for the sale or supply of alcohol.

(Page 21)

<b>ADMINISTRATIVE ARRANGEMENTS</b>
<b>(i) Scheduled Meeting Dates for Municipal year</b>  22 July 2009 25 February 2010
<b>(ii) Quorum</b>  Three (3)
<b>(iii) Queries regarding this Agenda</b>  Beverlee Clarke, Democratic Services - telephone 01375 652721 or email bclarke@thurrock.gov.uk
<b>(iv) Changes to Membership, substitutions or apologies</b>  Beverlee Clarke, Democratic Services - telephone 01375 652721 or email bclarke@thurrock.gov.uk

Required publication date Monday 9 November 2009.

Published on Monday 9 November 2009.